Approved Board Meeting Minutes

Date: September 22,2026
Meeting Called to Order: 5:01PM
Attendance: Matthew Nittoly, Anne Dichele, Deborah Walen, James Martinez, Kevin Forget, Kimberly Grimm, Nel Conroy, Amanda Magnusson, Paul Viscontini, Nicole Shagoury, Adam Norris

Absent: Amariz Videz

Guests – Members of Sound Construction

Approval of Previous Board Minutes

- Approved June and August Board Minutes

Vote for Executive Positions on the Board

The Board solicited nominations via email for candidates for the positions of Chair, Vice Chair, Secretary and Treasurer of the Board by September 15, 2026. Voting would take place on September 22, 2026. Only a single candidate was nominated for each position and the vote taken approved those candidates at the meeting via voice vote. The results:

Anne Dichele, Chair
Kimber Grimm, Vice Chair
Kevin Forget, Secretary
Adam Norris, Treasurer

Director's Update – Matthew Nittoly

- Enrollment: School has reached the maximum enrollment of 236 students (236/236). Matthew cautioned numbers may change after the first day of school because of withdrawals.
- Staffing: No certified teaching vacancies; four Quinnipiac resident interns placed in grades 1–4; social work intern (NYU) continuing part-time support.
- Renewal application and documentation due end of month
    - Public hearing: scheduled for October 1, 2026
    - Site visit: Tuesday, October 6, 2026, from 9:15 a.m.–3:30 p.m. — includes school tour, classroom observations, faculty & student focus groups, parent focus group, business office meeting, and meeting with board of directors. Board representation expected
    - Matthew noted prior renewals resulted in corrective action lists for administrative/documentation items; he and Mary expressed confidence in the school's data and special education readiness.

Construction / Neighboring Development (Chestnut Street; 8 Chestnut St.)

- Members of Sound communications joined us giving an update about the upcoming new construction next door with the expectation of starting demolition and construction at the end of the year.
- Brought up safety concerns and ways to postpone and push back to days of demo to happen during school break or end of school year.

Financial Report – <u>Adam Norris</u>

- Minimal activity due to the beginning of the school year
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Fundraising & Events – Deborah Whalen

- reported plans for two major fundraisers:
- Space Cat (annual November event): secured and flyers being sent out, start getting those donations!!
- Spring gala: Deborah mentioned about the upcoming gala site visit, once done we will bring back to the board the thoughts and ideas for this if we plan to move forward with it, site visit is the following week.
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Meeting adjourned at 7:01 PM (Motion: Deborah Whalen 2nd : Kevin Forget)
Next Meeting: October 27, 2026 Virtual Meeting

<u>Agenda for 5:30pm 10/27/26 (virtual)</u>
Roll Call
Public Session
Call to Order
Review/Approval of October minutes
Construction Update
New Business
Director's Update
Finance Committee Update
Fundraising Update: Gala and November event