FINAL APPROVED Board Meeting Minutes

Date: December 2, 2025 Meeting
Called to Order: 5:19 PM
Attendance: Larry Cafaro absent, Vice Chair Anne Dichele held meeting

Approval of Previous Meeting Notes

• October meeting notes approved (Motion: James Martinez, Second: Adam Norris).

Membership Updates

- Parent Seat: Amariz Videz welcomed to the board as a parent seat.
- Community Seat: Candidate Jessica Vonashek introduced to board and went over experience. Motion to join board as community seat: Kimberly Grimm, Second by Nell Conroy

Director's Update – Matthew Nittoly

- Presentation on student performance postponed to next month, next two meeting will be in person.
- Teaching & Learning: School one-third through year; second trimester started. K–8 teachers developing intervention plans and revising interdisciplinary social studies units. Middle school completing academic success course on Mentum platform; electives selection upcoming. Reminder of upcoming school breaks and potential weather delays.
- Fall fundraiser recap (presented by Matthew, followed by Deb and Amanda):
    - Net proceeds: approximately $11,300 (preliminary, subject to business office reconciliation).
    - Revenue sources: ~$5,450 in donations/sponsorships; ~$7,800 from ticket sales, raffle items, and auction (combined figures from Matthew's overview).
    - Event feedback & operational notes: overall successful

Financial Report – Adam Norris

- Balance sheet: cash decreased slightly due to normal operating expenses; next state funding expected in late December which should increase cash balance.
- Liabilities: Accounts payable includes a large amount (~$77,000) related to an IT consultant who had not invoiced timely. Invoices were expected and to be booked in November, which will reduce the liability.
- Income statement: Revenue is close to budget (about $1,100 favorable). Charter state funding aligns with expectations based on 236 enrolled/attending students; minor adjustments expected after statewide allocations are finalized.
- Expenses: Unfavorable variances noted — approximately $10,000 over budget for teachers (maternity leave and substitute costs) and $6,000 unfavorable for employee benefits (notably health insurance increases ~18% this year). Overall variance from budget small ($500 unfavorable) and generally in line with expectations.

Fundraising Update – Deborah Whalen

- Huge success went over expected $10k goal.
- Feedback for net event:
    - Microphone or speaker to MC raffles.
    - Looking for better ways to get food to get to guests faster, 45min -1hour quote times, look into a potential second food truck, pre-buy pizzas
    - Venue space/table space, look to put tables in hallway for overflow.
    - Name tags for all guest, board members, parent, teacher friend of SBS ect.
    - Rotation of all board members at door for guests/parents to see/meet board members

Meeting adjourned at 6:23 PM (Motion: Amanda Magnusson 2nd :Stephanie Ceccio)

Next Meeting: January 27, 2026 (In-Person, next two meeting in person)

Agenda for 5:30pm 1/27/26 (In Person):

Roll Call
Public Session
Call to Order
Review/Approval of December Meeting Minutes
New Business
Director's Update
Matt/Mary: Administration presentation on Student Performance
Finance Committee
Fundraising Update