SIDE BY SIDE
CHARTER SCHOOL

# Board Meeting Minutes

Date: September 24, 2025
Meeting Called to Order: 5:16 PM
Attendance: All board members present (no absences).

## Approval of Previous Meeting Notes

• May, June, and August meeting notes approved (Motion: Nell Conroy, Second: Adam Norris).

## Officer Nominations & Approvals

| | | |
|---|---|---|
| Chairman | Larry Cafero | Approved (nominators not recorded) |
| Vice Chairman | Anne Dichele | Motion: Nichole Shagoury, Second: Deborah Whalen |
| Secretary | Kevin Forger | Motion: Larry Cafero, Second: Kimberlly Grimm |
| Treasurer | Adam Norris | Motion: Larry Cafero, Second: Anne Dichele |

## Director's Update – Matthew Nittoly

• Fall Benchmark: 7th-grade students took their first integrated trip to Calf Pasture Beach, collecting fish, shrimp, and seaweed and testing for alkalinity, salinity, and pH levels.
• Professional Development Day: Scheduled for October 14 (assorted certifications and trainings).
• Back-to-School Night: Lower School – 9/17/25; Upper School – 9/10/25. Huge success – all but seven families attended for upper school.
• Upcoming Closures: 9/23 – Rosh Hashanah; 10/02 – Yom Kippur; 10/13 – Columbus Day; 10/14 – Professional Development Day (teachers only).
• Enrollment: 236 students enrolled as of 9/23/25; 112 students remain on the waitlist.
• Locker Replacement Proposal: $28,400 quote from AV Tuchy Builder (awaiting additional quotes).

## Financial Report – Adam Norris

• Received first installment of grant reserve in July.
• Accrued payroll is higher than last year.
• P&L;: ESSER grant funding finalized in July.

## Fundraising Update – Deborah Whalen

• Space Cat Brewery Fundraiser set for Friday, November 14.
• Need donations for raffles and create a publicly viewable Google Sheet to avoid duplicate solicitations.
• Seek donations from service-oriented businesses (landscaping, gas, design consultation) as well as restaurants.
• Include wine raffle and 50/50 raffle.
• Maximum occupancy: 100 attendees aprox.

## Website Review – Nicole Shagoury

• Requested updates to specific sections of the school website.

SIDE BY SIDE
CHARTER SCHOOL

## Adjournment

Meeting adjourned at 6:14 PM (Motion: Stephanie Cecio, Second: Deborah Walen).
Next Meeting: October 28, 2025 (Virtual)

**Agenda for 5:30pm 10/28/25 (VIRTUAL):**

**Roll Call**

**Public Session**

**Call to Order**

**Review/Approval of August Meeting Minutes**

**New Business**

**Director's Update**

**Finance Committee**

**Fundraising Update**