



SIDE BY SIDE
CHARTER SCHOOL

SBS Board of Directors Meeting
September 24, 2019
Approved Minutes

Roll Call: Members of the board in attendance: Nicole Shagoury, Sally Davids, Matthew Nittoly, Larry Cafero, Ivy McFadden, Adam Norris, Nell Conroy, Ewa Derlukiewicz, Jessica Garnett, Kim Mendola

Members Absent: Joanna Ali, Steven Ferguson, Kimberly Grimm, Anthony Pavia

Public Session:

- Ewa made an announcement that there are trees on the campus that may cause a health concern. Just as a precaution, SBS will talk to the church and make them aware of these trees.

- Ewa also suggested that SBS should not agree to have 5g towers on their building due to cancer concerns. Concerns are well taken and if and when it arises, appropriate action will be taken.

Call to Order: Larry called to order at 5:15PM

Review and Approval of Minutes: Last meeting was August 27, 2019.
Motion to open and adopt minutes by Nell seconded by Adam.
Minutes are approved.

New Business:

- Review of the concerns brought up by Ewa during the public session. Ewa will send information to Matt who will discuss with the church. Board will take action as needed.
- Resignation of a community member was announced. We are currently in compliance with the number of community members on the board. Board members can reach out to members of the community who may wish to join the board as a community member.

Director's Update:

1. **Enrollment update:**

Enrollment: Our student enrollment as of Tuesday, 9/24/19 is at our capacity of **236**. This is important because the PSIS snapshot on October 1 is the number used for Charter allocation funding.



2. Curriculum/Instruction:

Students are completing their Fall NWEA MAP benchmark assessment, and teachers will begin training in the new MAP fluency assessment for grades K-2 and interventionists will begin training on how to use individual student MAP scores to plan purposeful interventions that close achievement gaps for students performing below grade level.

7th grade students, Cassie (Art), Ivy (Music) and Marlene (SW) are participating in a mini artist residency/professional development workshop directed toward social emotional learning via the arts. The main goals of this unit are self-discovery, team building, and the demonstration of social emotional learning. Students will work with artist Jennifer Caviola and through close exploration of the artist's practice and inspirations, students will learn how a wide range of cultures have communicated meaning through the use of animal images and figures. During the residency, students will develop a deeper understanding of the personal and behavioral personas they bring to their school culture and the broader community and create their own "power-animal totems" that reflect their multifaceted traits. Teachers participating in this project will model these skills by doing the assigned exercises and project alongside the students. The project takes place during on Wednesdays during three consecutive art classes

3. SBAC/Student performance

Student scores on the spring 2019 Smarter-Balanced Assessments have been sent to school districts and parents. ***Matt Nittoly, (Executive Director) and Mary Newbery, (Assistant Director) will be providing a brief presentation to the Board on our student performance on these standardized assessments at the October 22 BOD meeting***

4. Back to School nights:

- The upper School BTSN took place on 9/12. Parents from Grades 6-8 attended an interactive workshop hosted by the US staff. This workshop provided a first-hand experience for parents to help better understand the expectations for being a middle grades student.
- The Lower School BTSN is scheduled for Thursday, 9/26 for families of students in grades PK-4. (Grade 5 will be held on 10/3)



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A discussion about Behavioral changes in students ensued. Determining the cause of these behavioral issues may be due lack of social skills as a result of time spent on electronic devices. Nell spoke about tools to help students overcome these issues. Larry spoke of teaching interpersonal skills and perhaps finding a way to integrate these skills into the curriculum.

PTCO Update:

Jessica gave an update on the Facebook committee which is up to 13 members. Members spoke about pros and cons from last year's fundraising efforts.

- International night was discussed and is set for Friday October 25th.
- Spring Fling and restaurant night fundraisers were discussed.
- Last year's Fundraising PTCO funds went to scholastic magazines.

Finance Committee:

Adam discussed SBS funds and disseminated the financials.

- Finance committee meets monthly to review financials of the previous month and discusses variances. Fiscal year begins and July and ends in June of each year.
- Balance sheet: Large increase in cash balance due to allocation of money from the state Charter grant.
- Liabilities: IT consultant fees
- Income Statement: Nothing new this month.
- Budget is looking favorable
- Discussion about moving money from the SBS account into a money market account at First County Bank. A motion will be made at the next meeting to be voted on. It will be set as an action item in the next meeting

Fundraising Committee:

- Teachers were informed about the Fun Run sponsored by Boosterthon. Students are encouraged to get sponsors to run. The goal is to raise \$7,000. Information is being disseminated to parents and community members. It will kick off on November 11th during the pep rally and will take place on November 22nd. Incentives will also be worked into the event. The theme is "Western". There is



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an option to have t-shirts made and sponsors will be needed. \$1180 is needed to cover the cost of 236 shirts. Consensus for t shirts has been confirmed.

- Suggestions were discussed for the spring fundraiser and they will be revisited at a future meeting.
- Field Trips are the biggest fund that needs to be replenished.

Motion to adjourn, moved by Nicole and second by Nell.

Agenda for Tuesday, October 22, 2019:

- Roll Call
- Public Session
- Call to Order
- Review of Minutes
- New Business
- Reports
- Director's Update
- PTCO Update
- Fundraising Committee
- Finance Committee
- Approval of high yield savings transfer

*New action items will be posted within a week of the board