



SIDE BY SIDE
CHARTER SCHOOL

FINAL Approved Minutes
Board of Director's Meeting
August 27, 2019

Roll Call: Members of the board in attendance: Nicole Shagoury, Sally Davids, Matthew Nittoly, Larry Cafero, Steven Ferguson, Ivy McFadden, Adam Norris, Anthony Pavia, Nell Conroy, Ewa Derlukiewicz, Jessica Garnett, Kim Mendola, Kimberly Grimm

Members Absent: Joanna Ali

Public Session: Two staff members came for the public session. New Pre-K teacher, Jessica, introduced herself. Carmen was also in attendance.

Call to Order: Larry called to order at 5:29PM

Appointment of Temporary Chair: motion to nominate Larry Cafero as temporary chair.
Unanimous agreement

Appointment of Temporary Secretary: Larry Cafero appointed Nicole Shagoury.

Review and Approval of Minutes: Last meeting was June 10th, 2019.

Motion to open and review minutes by Larry.

Motion to approve minutes by Nell Conroy, Second by Sally Davids.

Minutes are approved.

New Business:

- Election of Officers
 - Review of responsibilities of Officers
 - Permanent nominations for Chairperson.
 - Sally Davids nominates Larry Carfero, Second by Jessica Garnett.
 - Unanimous approval
 - Permanent nominations for Vice Chair
 - Larry nominates Adam for Vice Chairperson of the board, Second by Steven Ferguson
 - Unanimous approval
 - Permanent Nominations for Secretary
 - Larry nominates Ivy, Second by Nell
 - Unanimous approval
 - Permanent Nominations for Treasurer
 - Larry nominates Steven Ferguson, Second by Adam Norris
 - Unanimous approval
- Approval of meeting dates for this school year 2019-2020
 - Meet the fourth Tuesday of every month at 5:15PM at Side by Side in the Upper School Multi-Purpose room



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- Elimination of December's meeting.
- June's date will be determined based upon snow days, graduation, etc.
- Motion to set the calendar as the fourth Tuesday of the month, with the exceptions of December and June.

Moved by Adam, Second by Nell: Unanimous approval

Director's Update:

1. **School Opening:**

- **Staff began on Friday, 8/23 and students are scheduled to begin on Wed, 8/29**
- **Staffing:** We begin the year fully staffed. This includes 3 new certified teachers in PreK, Grade 3 and MS Humanities
- **Enrollment:** Our student enrollment as of Tuesday, 8/27/19 is at our capacity of 236.
 - Pk103-19**
 - Pk104-19**
 - K-22**
 - 1-22**
 - 2-22**
 - 3-23**
 - 4-22**
 - 5-23**
 - 6-22**
 - 7-22**
 - 8-20**
- **Professional Development on 8/26**

Teachers and faculty began the year with a workshop presented by Aimee Petremont of united Behavioral Solutions. Aimee worked with teachers to develop strategies to provide behavioral support and interventions for struggling students. This is a continuation of a teacher-requested focus begun last year.

2. **Curriculum/Instruction:**

We will also be focusing on K-2 foundational literacy this year, and in particular, aligning integrated units with new K-2 foundational literacy standards and activities. This focus is in response to the changing needs of our early learners and our desire to improve standardized test scores at the third grade level.



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- Back To School Nights are scheduled for:
Upper School: (6-8): Thursday, September 12 at 6pm
Lower School (PK-5): Thursday, September 26 at 6pm

We will need Board representation to say a few words at each.

3. **SBAC/Student performance**

Matt Nittoly, (Executive Director) and Mary Newbery, (Assistant Director) will be providing a brief presentation to the Board on student performance at the October 22 BOD m

PTCO Update:

- PTCO members will be at the school on the first day welcoming families and talking with them about upcoming events for the fall

Finance Committee:

- Budget for this coming year was completed in May
- Finance committee will present at the September meeting.

Fundraising Committee:

- Fun Run will be kick off on November 11th and will take place on November 22nd.
- Board members should look for corporate sponsorships
 - School gets to keep all money from sponsors
 - Pay company \$2000 upfront to come in and run it. The school collects online and the company takes a portion of the money collected
- As a board, want to work together to get more publicity.
- Page 9 on By-Laws list the standing committees
 - Members should re-read the requirements of the committee
 - Board members should look at what committees their interested in and submit it to Larry and Matt through e-mail and then agree upon them during the September meeting.

Motion to adjourn, moved by Ewa and second by Anthony.

Agenda for Tuesday, September 24th, 2019:

- Roll Call
- Public Session
- Call to Order
- Review of Minutes
- New Business



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- Reports
- Director's Update
- PTCO Update
- Finance Committee
- Fundraising Committee

*New action items will be posted within a week of the board