



# SIDE BY SIDE

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## CHARTER SCHOOL

### Side by Side Board Meeting June 15, 2015

### APPROVED MINUTES

#### I. Roll Call

- A. Members of the board in Attendance: Anne Dichele, Matt Nittoly, Adam Norris, Nicole Shargoury, Jimi Napoli, Skelton Key, Carole Oddie, Bill Murphy, Evan Levinson, Joy DeJaeger, Cathy Cappellieri, Mary Newbery, Nell Conroy
- B. Members Absent: Angela Nida, Kristina Testa-Buzzee
- C. No Public Attendance

#### II. Public Session

None

#### III. Call to Order

- A. Anne Dichelle 4:15

#### IV. Review of Minutes

- A. Motion from Carole, second from Cathy
- B. Changes to the minutes:
  - 1. Pg 2 - 3B, strike from minutes
- C. Move to accept and approved as amended

#### V. New Business

- A. Discussion to approve FY 2016 Budget
  - 1. Clarifications from Matt
    - a. Asbestos testing dollar value ot be added - \$400
    - b. Line 611.B Teachers Salaries includes new hire which falls below budget
    - c. Line 6323H Naviance will be discontinued, savings \$2000
    - d. No Blue Ribbon, substitute by MAP Finance from Charter School Network, savings \$1500 approximate
  - 2. Motion to approve budget based on changes presented by Matt. Bill motioned, Mary seconded.
  - 3. Budget was unanimously approved
- B. Board Member Vacancies
  - 1. Discussion and approval of re-up for Skelton and new member Steve Ferguson.
  - 2. Two community seats still vacant,. Conversation on type and background of individuals board is seeking.

## VI. Reports

### A. Directors update

#### I. Staffing:

- a. Kristie Dorfman hired as newest member of SBS faculty. Applications and resumes from 70+ applicants were screened; 16 of those applicants were selected for interviews, and eventually 3 finalists gave demo lessons. In the end, Kristie Dorfman was the consensus pick from the committee. Kristie will begin the 2015-16 school year as the 2nd grade teacher at Side by Side.
- b. Current vacancies: (positions posted for hire; summer)
  - 3<sup>rd</sup> grade classroom Teaching Assistant/Sped Aide
  - US Mathematics Teaching Assistant
  - US Science Teaching Assistant

#### II. Facility Projects update:

- a. Paving project:
  - Contract signed with Piro, Inc.;
  - Cost: \$155,000; (grant budget= \$170,500)
  - Grant will cover \$124K; SBS=\$31K;
  - 10% deposit of \$15500 paid on 5/19.
  - **Project start June 29, 2015**
- b. New Boiler project:
  - Contract signed on 6/11 with Devine Brothers, Inc.
  - Cost: \$109,500 (grant budget= \$126,625)
  - Grant will cover \$87,600; SBS=\$21,900
  - \$43K deposit paid on 6/11/15
  - **Project start June 29, 2015**
- c. Bathroom Renovations
  - Contract will be executed on 6/17/15 with JBC Construction, Inc.
  - Cost: \$160K (grant budget=\$162,800)
  - Upgrades from original plan include auto sensors for all toilets, sinks and urinals; anti-graffiti paint
  - **Project Start: June 22, 2015**
- d. Network Cabling/rewiring
  - Project to begin in July

#### III. End of Year; misc.

- a. All staff contracts/agreements—issued, signed and returned
- b. All staff budgets set and issued

**B. PTCO Update**

None

**C. After School Program Update**

1. Mary presented possible grant SBS applied. Would finance p to 54 middle school individuals from dismissal to 5:00 pm with possible transportation home.

**VII. Committee Updates**

A. Finance update covered in budget discussion and approval

B. No Standing Committee, Facilities Committee or Fundraising Committee to report

**VIII. Executive Committee**

N/A

**IX. Set agenda for 8/28 meeting at 5:15pm**

Roll Call

Public Session

Call to Order

Review of Minutes

New Business

Reports

Directors Update

PTCO Update

After School Update

Committee Updates

Standing Committee

Finance Committee

Facilities Committee

Fundraising Committee

Executive Session

Set Agenda for Following Meeting.

**X. Adjourn**

A. Nicole motioned to adjourn, Cathy Second