



**Side by Side Board Meeting  
January 23, 2018**

**APPROVED MINUTES**

**I. Roll Call**

**A.** Members of the board in Attendance: Anne Dichele, Matt Nittoly, Adam Norris, Nicole Shargoury, Jimi Napoli, Kimberly Grimm, Larry Cafero, Jennifer Healy, Nell Conroy, Peter, Hadley, Steve Stone, Josh Dichele

**B.** Steve Ferguson, Sally Davids

**II. Public Session**

A parent discussed concerns about no foreign language program currently at the school.

**III. Call to Order**

**A.** Anne at 5:35

**IV. Review of Minutes**

**A.** Motion from Kim , second by Peter

**B.** No changes

**C.** Move to accept Nell

**V. New Business**

SBS Board reviewed and unanimously approved the 2016 SBS Tax Return form 990 for filing.

**REPORTS**

**Directors Update**

**I. Grant updates:**

- **School Construction:**  
\$4.2million is now available in the state portal for school construction grant management. All billing associated with eligible construction expenses will now go through the granting system.

- **FRC (Family Resource Center):**  
Our FRC has been restored with funding at \$100K/annually. The \$100K is in the electronic grant system but has not yet been released for drawing down.
- **Title IV:**  
We have received \$10K for our technology transition plan.
- **Private Donation:**  
We received a \$30K donation in December 2017 for the hardware component to our technology transition plan

## II. **Staffing Update:**

Meredith Holod has been hired as the Grade 3 long-term substitute teacher while Kristie Guvremont is on leave. Kristie's leave is expected to end in April 2018. Meredith is a CT certified teacher who most recently worked as a 1 year+ substitute at Naramke elementary in Norwalk. She has experience in both regular ed and special ed classrooms.

## III. **Misc:**

- All teacher SLO's meetings for evaluation are completed
- Teachers have STEAM PD scheduled at the Aldrich Museum on 2/15
- Technology PD is being coordinated with CREC for 2018-19 as part of our technology transition plan
- NWEA MAP mid year just wrapping up
- Additional comments post Director Update about starting a conversation on a vision statement moving forward in regards to private funding.
- Latrel Stuart, SBS alumni, is one of three winners of the Senator Chris Murphy's MLK essay contest.
- The Board noted the need to start tracking alumni in their educational work, awards and selection of college.

## **Building Report**

Construction of Annex building is on schedule. Could possibly be completed earlier than schedule. The question of solar panels was brought up and committee reported they had previously been investigated and determined no net worth. Proposed signage of building has been distributed to necessary City departments.

## **Finance Committee**

Adam reports that all is going smoothly, no surprises.

Liability account #2501 Annex Loan change increased \$700K for the purpose of paying expenditures for construction.

On the P & L

4050 CT Allocation \$50K unfavorable - 1 student shy so allocation at year end will be \$11K shy.  
4110 Special Education reimbursement \$41K to date but solely a timing issue.  
6200A Health Insurance - favorable to budget as new hires have not taken insurance  
6400B4 No oil deliveries until December, and then large in January so favorable posting will go away.  
6400 ground repair - unfavorable - yard worked from construction that cannot be paid for with building grant.

### **PTCO Update**

There was a meeting before the December holiday break. There was a bake sale during the holiday concert which netted \$98. All who attended agreed it was a good social event. Next meeting schedule for 2/8 where PTCO will discuss plans for a Spring Fundraiser. Options on the table are Spring Festival (similar to Harvest Fest), Pump it Up for younger grades, SkyZone for the older grades.

### **Fundraising Report**

Spring Gala locked in for April 27th at Shore Haven  
Save the date notice will go out shortly.  
Conversation on how to perform the raffles so the evening moves by quickly and that by 9:30-10 we are done and balance of evening for dancing.  
Donations needed. All board members to participate in collecting donations

Motion to adjourn by Larry, second by Peter

### **VIII. Set agenda for meeting 2/27 at 5:15pm**

Roll Call  
Public Session  
Call to Order  
Review of Minutes  
New Business  
Accounting Audit  
Language offerings

Reports  
Directors Update  
PTCO Update  
Finance Committee  
Building Committee  
Fundraising Committee  
Executive Session  
Set Agenda for following meeting Tuesday 3/27 .