



**SIDE BY SIDE**  
**CHARTER SCHOOL**

**Side by Side Board Meeting**  
**December 15, 2015**

**APPROVED MINUTES**

**I. Roll Call**

**A.** Members of the board in Attendance: Anne Dichele, Matt Nittoly, Adam Norris, Nicole Shargoury, Jimi Napoli, Mary Newbery, Melanie McGowan, Kimberly Grimm, Sally Davids, Cathy Cappellieri, Steve Ferguson.

**B.** Members Absent: Bill Murphy, Chris Berich, Joy DeJaeger, Larry Cafero

**II. Public Session**

None

**III. Call to Order**

**A.** Anne at 5:40

**IV. Review of Minutes**

**A.** Motion from Cathy, second from Mary

**B.** Typo correction and language adjustment in new business

**C.** Move to accept, approved by Nicole, second by Mary

**V. New Business**

None

**VI. Reports**

**Director Update:**

**I. NAEYC (National Association for the Education of Young Children) accreditation for Side by Side:**

- We are anticipating a long and labor intensive process to get our PreK accredited. Introductory workshops are beginning to be offered from CSDE (Matt and Mary will attend)
- CT Public Act No. 15-134 requires that all charter school pre-kindergarten programs be accredited by the National Association for the Education of Young Children (NAEYC). A representative from of the CT Office of Early Childhood (Accreditation and Quality

Improvement) will be providing an introductory and general overview of NAEYC Accreditation for all charter school leaders on Thursday, 12/17. The workshop will also provide resources that are available through the state's Accreditation Facilitation Project (AFP) free of cost, that include extensive workshops, portfolio reviews, and guiding documents.

**II. Curriculum and Instruction update: (Mary Newbery)**

- SLO meetings with teachers; prepping for MAP round 2

**III. CT Behavioral Health, LLC:**

- SBS has agreed to contract a BCBA (Board Certified Behavioral Analyst) from CBH, LLC to assist with observations and behavioral plans for at-risk students on an as needed basis. This will be a valuable resource for SBS teachers and Admin.

**IV. Visit from Norwalk PS:**

- Dr. Steven Adamowski had to reschedule his visit for January, 2016.
- Frank Costanzo, Chief of School Operations visited on 12/10.

**Finance Committee**

Adam presented current financial status.

Not much new since previous BOD meeting 3 weeks earlier

On the P&L

4050 CT Charter Allocation, budget overage as 236 pupils, will carry throughout the year

4110 Special Ed - unfavorable but just timing issue

4170 Extended day, exceeding budget due to participation

4300H Facilities Grant - favorable which is deceptive as it will be assumed later

6200K HRA Reimburse - unfavorable due to 4 EE's changing from HSA to HRA, account will show unfavorable balance of approx \$4K throughout the year.

6400E Building repairs and maintenance - not budget extra hours of work over summer, rebuild ramp at annex \$2.5K and floor cleaning \$1K

6400F Equipment repairs and maintenance - Not budgeted, service all repair/replace AC system over summer

**PTCO update**

Matt present at last meeting. Focus on establishing a goal of PTCO including how much funding to raise and how to be spent. Also discussed was how to continue to build community involvement within the school. Talk about reintroducing Chili Night Competition. Discuss on why people don't attend. A parent survey will go out during holiday concert.

**Facilities Committee**

No update, Bill's absence

**Fundraising Update**

Looking at a variety of outfits for Gala; Garlic and Herbs, Mora Mora catering, Nine Zero, etc. Gala location - holding date at Norwalk Inn. Gala date April 30th.

**VIII. Set agenda for 1/26 meeting at 5:15pm**

Roll Call

Public Session

Call to Order

Review of Minutes

New Business

Reports

Directors Update

PTCO Update

Finance Committee

Facilities Committee

Fundraising Committee

Executive Session

Set Agenda for Following Meeting.

Move to adjourn

Accepted by , second by Melanie